**Questionnaire for clients**

Name of consultant: …………………………………………………………..

Reference project: …………………………………………………………………..………………………………………………

**Reference Information:**

Client company: …………………………………………………………………….………..……………………..…

Contact person of client: ……………………….………….…………..…………........

**1. General Information**

1.1 In which year/years did the consulting service take place? .....................

1.2. What was the topic/goal of the consulting project?

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Please bring all experiences in connection to consulting services of the above mentioned consultant to your mind. This questionnaire serves as qualification confirmation for the “Certified Management Consultant” (CMC).

**2. Professional conduct and ethics:**

* 1. Has the consultant, according to your knowledge, always acted ethically?

(Sense of responsibility, benefit creation)

 ( ) Yes ( ) No/partly Please comment:

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Has the consultant informed you, that his/her consulting services are based on the European standard EN16114?

 ( ) Yes ( ) No/partly Please comment:

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2.3 Did the consultant show the expected personal engagement?

 (well prepared, interested in the project, motivated and persuasive)

 ( ) Yes ( ) No/partly Please comment:

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**3. Professional qualification**

Legend: **++** = optimally **+** = acceptable **-** = barley sufficient **--** = unacceptable

 **++ + - --**

3.1. How do you judge the professional qualification of the consultant*?*

3.2. Did the professional qualification correlate with your expectations?

 ( ) Yes ( ) No/partly Please comment:

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**4. Approach and methodology**

 Legend: **++** = optimally **+** = acceptable **-** = barley sufficient **--** = unacceptable

 **++ + - --**

4.1 Was the consulting assignment / -process well conducted in every phase? (as far as influenceable by the consultant)?

4.2 How do you judge the verbal and written communication of the consultant with the client?

4.3 In your point of view, where the used methods, instruments or other resources target oriented?

**5. Supplementary questions**

5.1 Would you recommend the consultant for similar projects without any reservations?

 ( ) Yes ( ) No/partly Please comment:

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5.2 Based on your knowledge and experience, are there any reasons against the individual certification of the consultant as “Certified Management Consultant”?

 ( ) Yes ( ) No/partly Please comment:

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5.3 Comments

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Thank you for your valuable assistance!

Date: Signature and seal: